

## UKZN Special Collections Preservation Conservation Conference 2019

Colin Webb Hall, UKZN Pietermaritzburg Campus, Pietermaritzburg  
King Edward Avenue, turn into University Way

Date: Wednesday 25 & Thursday 26 September 2019

### Conference Theme

*Disaster Prevention Preparedness, Response & Recovery of  
Collective Collections and e-Collections (digitised & born digital images)*

### Conference Information

Flash news Free Bus Transport from Durban

A 60 seater bus to transport UKZN, EML staff & other delegates from Durban to Pietermaritzburg and back on both days of the conference, has been arranged. Pick & drop off point will be from GATE 6 Howard College Campus, UKZN @ 07h00 return 16h15. Please email [somers@ukzn.ac.za](mailto:somers@ukzn.ac.za) and copy [Gani@ukzn.ac.za](mailto:Gani@ukzn.ac.za) for confirmation. Parking available.

**Day 1** Wednesday 25 September 2019

Registration: 07h45 Tea/coffee

Session One : 08h15 Conference starts 08h30

Venue: Colin Web Hall, UKZN Pietermaritzburg Campus  
Main Entrance on King Edward Avenue, turn into University Way

Tea: 10h30 including viewing vendor exhibits

Photo shoot: 10h55 meet outside the Colin Web Hall

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Session Two: 11h00 – 13h00

Lunch: 13h00 - 13h30

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Session Three: 13h35-15h05

Comfort break: late afternoon (tea/coffee available)

Tours: Alan Paton Centre / CALS / UKZN Archives/ Bews Herbarium

Workshop: Africa Media online

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**Day 2:** Thursday 26 September 2019

Registration: 07h45 Tea/coffee

Session One: 08h15 conference starts 08h30

Venue: Colin Web Hall, UKZN Pietermaritzburg Campus  
Main Entrance on King Edward Avenue, turn into University Way

Tea: 10h15 including viewing vendor exhibits

Photoshoot: 10h40 meet outside Colin Webb Hall

Session Two: 10h45

Vote of Thanks

Snack packed Lunch: Tours

**Information for Presenters:**

- ✓ Presentations limited to max 10 minutes except for keynote speakers 15 minutes.
- ✓ Presenters to kindly take up the seats in the front row according to the programme line up.
- ✓ We have gifts for delegate participation. Please pop the question at the end of your presentation.
- ✓ Hand in PPP to the IT Staff on arrival.

**Information for all delegates:**

- ✓ Due to the popularity of the Conference, we have capacity attendance.
- ✓ Take your seat early.
- ✓ Keep questions short and precise. Introduce yourself Name & Institution
- ✓ Set cell phone on silent mode
- ✓ There will be a 10-minute comfort break in the latter part of the afternoon. (tea and coffee will be available)
- ✓ You are encouraged to wear your institutional branding to the conference (eg tee shirt/cap)
- ✓ You are welcome to bring in institutional brochures / folders to share with delegates at the conference
- ✓ Kindly use the SA flag to acknowledge your presence during the welcome by the programme director
- ✓ Graffiti wall. Please take a moment to share a comment or let us know your name and which institution you represent on the graffiti wall. Thank you.
- ✓ Spring has sprung – please carry an umbrella.
- ✓ For security clearance, access to the venue, teas, lunch and tours kindly wear the conference nametag for the duration of the conference.

Directions & Access to Parking on Pmb Campus

UKZN Pmb Campus Kind Edward Avenue turn into University Way

<https://www.ukzn.ac.za/about-ukzn/directions-to-campuses/> (scroll down PMB Campus)

GPS co-ordinates-29.616819, 30.394263

**Programme Subject to Change. Updates will be posted on the following websites:**

University of KwaZulu-Natal Special Collections

<http://specialcollections.ukzn.ac.za/Homepage.aspx>

Alan Paton Struggle Archives

<http://paton.ukzn.ac.za/Homepage.aspx>

Campbell Collections

<http://campbell.ukzn.ac.za/>

Gandhi Luthuli Documentation Centre

<http://scnc.ukzn.ac.za/>

Centre for African Literary Studies

<https://cals.ukzn.ac.za/>

## **UKZN Special Collections Preservation Conservation Conference**

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Wednesday 25 September 2019

### ***Conference Theme***

***Disaster Prevention Preparedness, Response & Recovery of Collective Collections and e-Collections (digitised & born digital images)***

### **PROGRAMME DAY ONE: Wednesday 25 September 2019**

Registration : 07h45  
Entrance to Colin Web Hall

Conference starts: 08h15 for 08h30

Video Presentation on UKZN Special Collections

### **Welcome**

Programme Director: Dr Praversh Sukram HOD UKZN Special Collections  
Kindly have the South African flag ready to acknowledge your presence

### **Introduction to Vendors:**

- Shuter & Shooter Publishers (Pty) Ltd (Table only )
- Rainbow Academic Books (Table only)
- Adams books ( Table only)
- Van Schaik book store – (Table and short presentation by Tracy Sebastian)
- Metro File – PPP presentation

### **Official Welcome:**

UKZN Deputy Vice Chancellor: Research Prof Deresh Ramjugernath  
Library Director: Ms Joyce Myeza

## **Session One**

### **Safety & Security**

#### SAPS

South African Community Policing Services: Msunduzi / Mrs Els  
*Safety and security awareness in the Community*

#### FIRE

Msunduzi Fire Department – Mr Juggie Padaycee

### **Occupational Health & Safety**

Dr Rakesh Goordeen –Occupational Medical Consultant to UKZN  
*Silent and Steady – What’s Bugging my Books?*

Snegugu Tshabalala - UKZN Health and Safety Manager

*Emergency Preparedness during disaster in Libraries*

### **Further Education and Development Opportunities**

Dr Naresh Sentoo – Senior Lecturer Durban University of Technology & Serves on Council on Higher Education of South Africa

#### **Forum :**

You are welcome to raise questions, share your ideas & experience on the relevant topics  
Kindly tell us your name and the institution you represent.  
Please keep your questions brief and to the point.

Tea 10h10 including Viewing of Vendor Exhibits

Photo shoot: 10h40

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## **Session Two**

Lucky draw – delegates must be seated to collect your gift. Thank you.

### **Papers**

#### **Keynote Speaker:**

Alexio Motsi –Preservation Management Services, National Archives and Records Service of South Africa. National Chairperson: South African Preservation & Conservation Group (Sapcon)  
*Disaster Management*

Nazim Gani - UKZN

*Disaster preparedness*

Ruramai Musiiwa- Phd Candidate Transformation and Peace studies UKZN

*Disaster Preparedness*

## Pest infestation

Nellie Somers - UKZN Special Collections Conservation Officer

*Silent disasters lurking in our collections*

## Forum:

You are welcome to raise your questions, share your ideas & experience on the relevant topics.  
Kindly introduce yourself: Name & Institution

## Environmental Management

Elrica Henning and Nadine Franzsen - Msunduzi Museum

*Near-misses and Disaster Management at the Museum*

## Storage Handling & Care

Senzo Mkhize and Luleka Jakeni – UKZN Campbell Collections

*Handling Care and Storage of the Campbell Collections Library and Museum*

Londeka Dlamini – Manager: Preservation Services. National Library of South Africa

*Stacks management & De-acidification @ the National Library of South Africa*

## Forum

Questions - Gifts for answering presenters question. Discussion / Share your story (one minute)

Lunch: 13h00-13h30 catered for Veg, Non-Veg, Halaal, & Fresh Fruit

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## **Session Three**

Lucky draw gift. Delegate must be seated to qualify

## Design & Structure of Buildings

Dr Christina Potgieter– Senior Technician, Bews Herbarium (NU)

School of Life Sciences, University of KwaZulu-Natal

*Some of the challenges we face in a shared building with a library, botanical research laboratories, a zoological museum, lecture theatres and offices*

Phumeza Mandela Nelson Mandela Museum

*Curation of Museum Collections: A case study of Nelson Mandela Museum*

Dr Praversh Sukram, Shadia Alli and Kadepi Majola

*A Tale of Two Disasters: UKZN Our Story*

Craig Mitchell from MTI group

*When Collections go up in Smoke – What next?*

Advocate Anil Nauriya – New Delhi, India

*The Importance of Public Libraries in the Preserving and Securing of the Public Intellectual Space and the Measures Necessary to Attain these ends: Avoiding the Disasters of Non-preservation and Forgetting*

## Forum

Questions / Discussion / Share your story (one minute)

## Vote of Thanks & Lucky draw

Delegate must be present to qualify for a gift.

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## Tours

You have a choice of taking a tour or attending the Africa Media Online Workshop

1. *Alan Paton Centre Struggle Archives* – Nazim
2. *Centre for African Literary Studies (CALs)* – Wiseman
3. UKZN Archives – Carol
4. Life Sciences – Dr Christina

Your tour guides will meet you at the entrance to the Colin Webb Hall.

NB. Due to limited space at the tour venues, except for the Life Sciences that can accommodate a larger number, delegates from the same institution are encouraged to diversify their tour options.

## Workshop

Digital Heritage Workshop - David Larsen

<http://heritage.africamediaonline.com/heritage-digital-campus-2019/>

*Wednesday, September 25, 2019, 3:30 – 5:00 pm*

[Facilitators: Bandile Sizani and David Larsen (Africa Media Online)]

MEMAT Showcase

This open session will look at developments and plans around Africa Media Online's MEMAT digital repository system that enables access, curation of digital collections and facilitates appropriate use of a digital archive.

Tour 1 & 2 can be combined as they are in close proximity

Alan Paton Centre & Struggle Archives

The APC collects, preserves and conserves documents, manuscripts, papers, books, journals, tapes, videos, posters, artefacts and information on aspects of resistance to apartheid in the KwaZulu-Natal Midlands.

<http://paton.ukzn.ac.za/InformationAboutUs/TheAlanPatonCentreStruggleArchives.aspx>

## Tour 2

Centre for African Literary Studies (CALs)

CALs is a leading resource for the study of African literature

<https://cals.ukzn.ac.za/about-us/>

## Tour 3

The KwaZulu-Natal Archives

The KwaZulu-Natal Archives Unit is the custodian of documents, oral history maps and

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photographs that tell the province's history.

<http://library.ukzn.ac.za/UniversityArchives669.aspx>

#### Tour 4

Bews Herbarium – Duration of tour: 30 minutes

School of Life Sciences John Bews B-block, 2<sup>nd</sup> floor, Room 201,

Carbis Rd / Life Sciences & Agriculture campus, UKZN, Pietermaritzburg.

<http://enewsletter.ukzn.ac.za/Story.aspx?id=96&storyid=1184>

This tour will offer you an opportunity to see what a typical dried plant collection facility looks like; how research is supported within UKZN and internationally, how the botanical data is made available electronically,

#### Directions – By car (5 minutes)

Leave UKZN Main campus and turn left into King Edward Ave, take 1<sup>st</sup> left into Golf Rd.

At 1<sup>st</sup> traffic light turn left onto Ridge Rd and take 1<sup>st</sup> right onto Carbis Rd. Drive down Carbis Rd and sign in as a visitor at the boom gate.

Turn left and park in 3<sup>rd</sup> parking area to your right, in front of Bews B-block.

Come up to the 2<sup>nd</sup> floor and turn left, to room 201. Contact on the day: Christina Potgieter Curry – 082-0622939.

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*Conference Theme*

*Disaster Prevention Preparedness, Response & Recovery of Collective  
Collections and e-Collections (digitised & born digital images)*

*Programme Day Two: Thursday 26 September 2019*

Registration 07h45 Conference 08h15 for 08h30  
Entrance to Colin Web Hall

**Session One**

Lucky draw gift. Delegate needs to be seated to qualify.

Welcome

Programme Director: Dr Praversh Sukram HOD UKZN Special Collections

Introduction to Vendor

UKS Presentation on short courses – Director of UKS Neesha Ramsumar

Case study

Amanda Bucknall - UKZN Phd Research candidate

*The Art Collection at the University of KwaZulu-Natal: Balancing  
Preservation and Access*

Keynote Speaker:

Mr Niklas Zimmer– University of Cape Town

*Approaching Digital Preservation at Scale: A Pilot Programme at UCT  
Libraries*

Talking about Metadata

David Larsen – Africa Media Online

*A Long Walk to Freedom: The Journey of the ANC Archives from Physical to  
Digital 8 Years On*

Dr Nicki Kirby - Africa Media Online

*Digging Deep for Description: Assembling a metadata narrative for the  
digitised African National Congress Archive*



## Digitisation in the 21<sup>st</sup> Century

Mr. Gosiamo Letlape - Digital Technician William Cullen Library, Wits University  
*Creating and Preserving a Safer Digital Library and Archive Environment As Another Century Unfolds, Are We There Yet?*

## Setting up Systems

Bongani Jwara - UKZN Digital Innovation South Africa (DISA)  
*Challenges in Setting up a Content Management System for Digitization*

## Forum

Questions - Gifts for delegate participation / Discussion / Share your story (one minute please)

Tea: 10h15  
Viewing of vendor exhibits

Photo shoot : 10h40

## **Session Two**

Starts: 10h45  
Lucky draw – delegate must be seated to collect gift

## The ‘big’ debate

Kiru Naidoo  
*Is Digitisation an Option to Democratise Our Heritage Collections*

## Case Study

Selvan Naidoo  
*Archival Challenges in a Post Democratic South Africa. The 1860 Heritage Centre, A Case Study*

## Projects On the Go

Tsepho Mohlala - National Library of South Africa, Pretoria  
*The Digitisation Project Cycle*

Mlungisi Shangase - Ethekewini Local History Museum  
*Digital Image Preservation Strategies in Digital Image Collections*

## Africa Media Online

*IIIF Showcase Facilitator: Glen Robson (IIIF)*  
IIIF has emerged as the open standard for rich online display of primarily visual heritage and scientific resources. This session will look at examples of cutting-edge developments in enabling online engagement with digital collections  
<http://heritage.africamediaonline.com/heritage-digital-campus-2019/>

## Forum

Questions – Gifts for delegates participation / share your story (one minute please)

## Vote of Thanks

Lunch Packed lunch catered for veg & non-veg, halaal, fresh fruit

## Tour options / Workshop

1. Pietermaritzburg Archives – limited parking
2. Msunduzi Museum – adequate parking
3. Bessie Head Digitisation Project (tea & light refreshments) – limited parking in the heart of the city. Within 5 minutes walking distance from the Msunduzi Museum

Delegates are encouraged to take full advantage of the behind the scenes tour of the sites identified for your interest and networking opportunities.

### Tea

Tea for all delegates will be served at the Bessie Head Library.

### Request to share transport

For practical reasons, please try and share transport to the various tour sites.

### BUS

The Durban bus will stop at the Pmb Archives and at Msunduzi Museum.

### Option re tours

Depending on time and your interest, you have the option of visiting the Msunduzi Museum or the Bessie Head Library which is a 5-minute walk from the Museum.

**NB Msunduzi Museum is the final stop and pick up for return trip to Durban.**

### Tour 1

Pietermaritzburg Archives

[http://www.kzndac.gov.za/blog/?page\\_id=218](http://www.kzndac.gov.za/blog/?page_id=218)

The KwaZulu-Natal Archives Unit is the custodian of documents, oral history maps and photographs that tell the province's history. KZN Archives came into existence with effect from 01 April 2001, in terms of the KwaZulu-Natal Archives Act, Act 5 of 2000 Schedule 5 of the Constitution which provides for the provincialisation of the archives.

Prior to these two archives services operated in the province: the KwaZulu Archives Service operated from Zululand in the former homeland area in terms of the KwaZulu Archives Act, Act 12 of 1992 and the National Archives and Records Service operated from Pietermaritzburg and Durban in terms of the National Archives Act, Act 43 of 1996.

### Tour 2

Msunduzi Museum

<https://www.msunduzimuseum.org.za/>

The Main building is home to a variety of cultural-history exhibitions, and 'A Tapestry of Cultures' for those interested in the history of the Struggle for Democracy, many will find the Birth of Democracy Display informative.

The Museum also boasts a replica Hindu Shiva temple and a beautiful herb garden. A display on the the South African (Anglo-Boer) War can be seen at the Voortrekker House, 333 Boom Street.

### Tour 3

Bessie Head Library

<http://www.msunduzi.gov.za/site/library/>

The main library of Msunduzi Municipal Library Services, situated in the Bessie Head Building which is sprawled over 7 floors and has 11 Branch libraries and 3 mobile services which includes the Housebound service to the aged and frail.

The Msunduzi Municipal Library is one of 7 Legal Deposit libraries in South Africa, and the only one in the Province of KwaZulu-Natal.

All South African publishers have a legal obligation to deposit South African publications to the library to ensure posterity. Since heralding this status since 1916, the library has amassed a huge collection of South African books, pamphlets, periodicals and newspapers.

In keeping with the goals of preservation and access, original publications in the Periodicals Department will be digitized for online access. Presently the manuscripts of Prof Mazisi Kunene are being digitized.

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*On Behalf of the Conference Committee  
Dr Praversh Sukram, Nazim Gani, Adv Shadia Alli,  
Thiru Munsamy, Senzo Mkhize, Praba Naidoo & Nellie Somers*

*Thank you for attending the*  
UKZN Special Collections Preservation Conservation Conference 2019  
Best wishes and safe travel to your destinations

*Thank you to our sponsors*

Adams books, Adv Darren Subramanien. Caxton Books, Crystal Clear water,  
Dr Rakesh Mohanlall, eThekweni: International & Governance Relations, Ingwa Trading,  
Laserberry Aesthetic Clinic, Metrofile, Mr Sanjeeth Sewlall, Ms Robynne Louw, Ms Suhayfa  
Bhamjee, Pietermaritzburg Archives, Sabinet, Shuter & Shooter Publishers, Sweet Nothings,  
Rainbow Academic Books Universal Knowledge Software (UKS),  
UKZN Corporate Relations & Van Schaik book store.



Map showing location of the Colin Webb Hall on the Pmb campus

*Programme Subject to Change*

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